

Event Action Plan for Air Quality

Event	Action			
	ET	IEC	PMD	Contractor
Action Level exceedance for one sample	1. Identify source, investigate the causes of exceedance and propose remedial measures; 2. Inform IEC, <i>PMD</i> and <i>Contractor</i>; 3. Repeat measurement to confirm finding; and 4. Increase monitoring frequency to daily.	1. Check monitoring data submitted by ET; 2. Check <i>Contractor</i>'s working method; and 3. Review and advise the ET and <i>PMD</i> on the effectiveness of the proposed remedial measures.	1. Notify <i>Contractor</i>.	1. Identify source, investigate the causes of exceedance and propose remedial measures 2. Rectify any unacceptable practice and implement remedial measures; and 3. Amend working methods agreed with <i>PMD</i> if appropriate.
Action Level exceedance for two or more consecutive samples	1. Identify source, investigate the causes of exceedance and propose remedial measures; 2. Inform IEC, <i>PMD</i> and <i>Contractor</i>; 3. Advise the <i>PMD</i> and <i>Contractor</i> on the effectiveness of the proposed remedial measures; 4. Repeat measurements to confirm findings; 5. Increase monitoring frequency to daily; 6. Discuss with IEC, <i>PMD</i> and <i>Contractor</i> on remedial actions required; 7. If exceedance continues, arrange meeting with IEC and <i>PMD</i>; and 8. If exceedance stops, cease additional monitoring.	1. Check monitoring data submitted by ET; 2. Check <i>Contractor</i>'s working method; 3. Discuss with ET and <i>Contractor</i> on possible remedial measures; 4. Advise the ET and <i>PMD</i> on the effectiveness of the proposed remedial measures; and 5. Supervise Implementation of remedial measures.	1. Confirm receipt of notification of failure in writing; 2. Notify <i>Contractor</i>; and 3. Supervise and ensure remedial measures properly implemented.	1. Identify source, investigate the causes of exceedance and propose remedial measures 2. Submit proposals for remedial actions to <i>PMD</i> with a copy to ET and IEC within 3 working days of notification; 3. Implement the agreed proposals; and 4. Amend proposal if appropriate.
Limit Level exceedance for one sample	1. Identify source, investigate the causes of exceedance and propose remedial measures; 2. Inform <i>PMD</i>, <i>Contractor</i>, IEC and EPD; 3. Repeat	1. Check monitoring data submitted by ET; 2. Check <i>Contractor</i>'s working method; 3. Discuss with ET, <i>PMD</i> and <i>Contractor</i> on possible remedial measures;	1. Confirm receipt of notification of failure in writing; 2. Notify <i>Contractor</i>; and 3. Supervise and ensure remedial measures properly implemented.	1. Identify source, investigate the causes of exceedance and propose remedial measures; 2. Take immediate action to avoid further exceedance; 3. Submit proposals

	measurement to confirm finding; 4. Increase monitoring frequency to daily; 5. Assess effectiveness of <i>Contractor's</i> remedial actions and keep IEC, EPD and <i>PMD</i> informed of the results.	4. Advise the <i>PMD</i> and ET on the effectiveness of the proposed remedial measures; 5. Supervise implementation of remedial measures.		for remedial actions to <i>PMD</i> with a copy to ET and IEC within 3 working days of notification; 4. Implement the agreed proposals; and 5. Amend proposal if appropriate.
Limit Level exceedance for two or more consecutive samples	1. Notify IEC, <i>PMD</i>, <i>Contractor</i> and EPD; 2. Identify source; 3. Repeat measurement to confirm findings; 4. Increase monitoring frequency to daily; 5. Carry out analysis of <i>Contractor's</i> working procedures to determine possible mitigation to be implemented; 6. Arrange meeting with IEC, <i>Contractor</i> and <i>PMD</i> to discuss the remedial actions to be taken; 7. Assess effectiveness of <i>Contractor's</i> remedial actions and keep IEC, EPD and <i>PMD</i> informed of the results; 8. If exceedance stops, cease additional monitoring.	1. Check monitoring data submitted by ET; 2. Check <i>Contractor's</i> working method; 3. Discuss amongst <i>PMD</i>, ET, and <i>Contractor</i> on the potential remedial actions; 4. Review <i>Contractor's</i> remedial actions whenever necessary to assure their effectiveness and advise the <i>PMD</i> accordingly; and 5. Supervise the implementation of remedial measures.	1. Confirm receipt of notification of failure in writing; 2. Notify <i>Contractor</i>; 3. In consultation with the ET and IEC, agree with the <i>Contractor</i> on the remedial measures to be implemented; 4. Supervise and ensure remedial measures properly implemented; and 5. If exceedance continues, consider what portion of the work is responsible and instruct the <i>Contractor</i> to stop that portion of work until the exceedance is abated.	1. Identify source, investigate the causes of exceedance and propose remedial measures; 2. Take immediate action to avoid further exceedance; 3. Submit proposals for remedial actions to <i>PMD</i> with a copy to ET and IEC within 3 working days of notification; 4. Implement the agreed proposals; 5. Resubmit proposals if problem still not under control; 6. Stop the relevant portion of works as determined by the <i>PMD</i> until the exceedance is abated.

Note:

ET – Environmental Team

IEC – Independent Environmental Checker

PMD – Project Manager's Delegate